G. R. S. IX-5]

Previous references.

File No. 23-16

1916.

Serial Nos. 1

(G. P)

Later references.

preserve

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

Part B for December 16

SUBJECT.

Question of prescribing a printed form of Endorsement for routine cases for which final Notes are not required by members of council concerned:—

SL 1 G7587-6 12/16 To The Supt Govt Press

Requests that the accompanying form may be set in type & three clean proofs sent immediately for approval before final Printing

W D 68—GPB—50,000—24-7-16

G. R. S. 11] 1916.

GENERAL AND REVENUE SECRETARIAT.

(G. Pres)

NOTES.

File No. 23-16

FILE HEADING.

Question of prescribing a printed form of Submission Note for routine cases for which final Notes are put-up by Members of Council concerned. —

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First Sheet.

G. P. 23-16 2

Lake View, Mysore.
19th June 1916

My dear Sir,

I am desired by the Dewan to send you the enclosed draft for consideration by you and for favour of bringing it up at a meeting of Council,

Yours sincerely,

M Rajagopal

D.M.Narasinga Rao ESQ., B.A, B.L.
Secretary to Government, General Department.

C.S

Noted in pencil in my Agenda.

Due
20/6

G. P. 23-16 .3

Informal.
(For disposal at a meeting)

No. C. 620
16/8/ 1916.

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.

Question of prescribing a printed form of submission note for routine cases for which final notes are put up by the Members of Council concerned.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,
D. M. Narayan Rao
Secretary to Government.

15th August 1916.

Extraordinary Member of Council. 19.8.16. over 4/V

First Member of Council. over 18/V

Second Member of Council. over 16/V

WD 2012—GPS—1 000—9-2-16

Notes re Subs. note Proposed form 7/5

(25) 4.

Subject.-

Question of prescribing a printed form of submission note for routine cases for which final notes are put up by the Members of Council concerned.

OPINION OF T E COUNCIL.

The proposed form may be adopted:

7/5

1417
8.9.16.

(№4487)

5 Legone

My dear Mirza, Dec. 1st, 1916.

Private.

Issued.

According to paragraph 2 of the subsidiary rules of business relating to the Council issued with memo no.G 5323 dated 5th March 1913, the Members of Council are required to ~~submit~~ send up a final note in cases going up to His Highness. ~~and~~ This is submitted to His Highness with the usual submission note from me. As the final notes will be complete in themselves and as many of them relate to unimportant and routine matters, there ~~is~~ appears to be no great necessity for a separate submission note. ~~from me.~~ I would therefore suggest – And the Council agree with me – that the final notes might be ~~sent up~~ submitted to His Highness with a printed memorandum as in the form annexed. In important cases, or when otherwise necessary I shall ~~of course~~ express my own opinion in a separate submission note.

This procedure is suggested with a view to simplify work and not to save myself any trouble. Such expedients will enable us to get through a large amount of work in a given time.

I shall be obliged if you will kindly ascertain whether the proposal meets with His Highness' approval and obtain His Highness' orders in the matter. ~~And let me have it informally.~~

Yours sincerely,

1.12.16

Dewan

The General Secretary may be consulted

SPM 19/6

I have no objection to the Council secretariat submitting notes in the form suggested but I do not think that the Council should be allowed to express any opinion of its own in any agenda case. The Council's duty is merely to advise

Quill

Q & P) Yes. I agree. Quill

SPM

2-6060 6

D.O. No. 147
Encl: one pl.

The Palace, Mysore,
2nd December, 1916.

My dear Sir,

In returning herewith the papers received with your D.O. letter of yesterday's date marked "Private" regarding the procedure to be adopted in future in submitting Final Notes from Members of Council for His Highness's orders, I am directed to say that His Highness approves of your proposal.

Yours Sincerely
Mirza M. Ismail

Secretary for
Personal matters
4.12.16.

Sir M.Visvesvaraya K.C.I.E.,
Dewan of Mysore,
Mysore.

Mr 573-16 D 5/12/16

Please get printed forms & supply to all concerned in 3 days.
A.S.V.
10/12
8.12
Dewan to Member
5/12 W 5/12/16

Forest Member W/ 7/12/16
8/12 Dewan 8/12

Second Member W/ 8/12/16

328
9.12.16

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 81—GPB—60,000—20-7-16

7

Submitted to His Highness.

I submit herewith a Final note by the ..... Member of Council on the subject of .....
.....
.....
for ~~favour of~~ His Highness' sanction approval.

1.12.16

Dewan.

m 573-16

G. R. S. 12]

General and Revenue Secretariat. G. P File No. 23 of 1916.

Serial No.

Dft. Putto on 5/12 After issue, the file will be sent to the Dewan's office for note & return.

VS

Issue at once
Uf 6/12/16

Sl: 1. To the Supdt Govt Press. Issued. no. G. 7581 dy 6.12.16.

Requests him to put the memorandum in type Proof received today - The same was returned duly approved -

VS
6.12.16.

The file has first to be circulated to the Members of Council - Vide Secy's remarks dy 5.12.1916. After return from the Members, it will be circulated to the Branches. Subd

VS
7.12.16.

CM

NOTE—Contd. sheet.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

The accompanying form of Submission Note to His Highness in all cases where final notes of members of Council have to be submitted to H. H. the Maharaja, has been approved, and copies of the same have been stocked in the G.R.S. Stationery and circulated to all the Branches of the Secretariat for information guidance.

8/12/16.

Branch I 88

" II 8/12/16.

" III 8/12

" IV 14. 8/12

" VI 8/12/16.

" VII 8/12/16

" VIII

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 81—GPB—60,000—29-7-16

Submitted to His Highness.

—•—

I submit herewith a Final Note by the.....

Member of Council on the subject of.....

.....

.....

for His Highness' gracious approval.

Dewan.

11

G. R. S. 12]

GM 153-16

General and Revenue Secretariat.	File No.	of 191 .

Serial No.

S.W. These papers may now be recorded.

11/12

12/12/16

NOTE—Contn. sheet.

GPL—75,000—17-12-15

12

G. R. S. 26]

Please expedite ...

GP File No. 23

Serial No. 1

Diary No. of letter replied to .....

No. 9.75-81

General and Revenue Secretariat

( )

, *the* 191 .

To

The Supdt. Govt. Press

Sir,

Date of issue 6/12/16

Signed by [illegible]

I am directed to forward herewith the accompanying Memorandum and to request that it may be caused to be set in type and three clean proofs thereof sent to ~~the Asst Comm'r Demn Office~~, immediately, for approval before copies are finally struck off.

I have &c

6/12/16 for Secy

~~Copy to Rev Br~~

over.

SUBJECT.

13

Submitted to His Highness.

—•—

I submit herewith a Final Note by the.....

Member of Council on the subject of.....

.....

.....

for His Highness' gracious approval.

Dewan.

Please strike off and supply 1000 copies before 3 P. M. tomorrow.

By Order

(Sd) B. Narainsamiappa
7. 12. 1916.